



**Hinckley & Bosworth
Borough Council**

Date: 03 September 2025

To: Members of the Scrutiny Commission

Cllr C Lambert (Chair)
Cllr MJ Surtees (Vice-Chair)
Cllr P Williams (Vice-Chair)
Cllr DS Cope
Cllr MJ Crooks
Cllr C Harris

Cllr J Moore
Cllr A Pendlebury
Cllr M Simmons
Cllr R Webber-Jones
Cllr A Weightman

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **SCRUTINY COMMISSION** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 11 SEPTEMBER 2025 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

SCRUTINY COMMISSION - 11 SEPTEMBER 2025

A G E N D A

1. **APOLOGIES AND SUBSTITUTIONS**

2. **MINUTES (Pages 1 - 4)**

To confirm the minutes of the meeting held on 26 June 2025.

3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chair decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. **DECLARATIONS OF INTEREST**

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. **QUESTIONS**

To hear any questions in accordance with Council Procedure Rule 12.

6. **QUESTION AND ANSWER SESSION WITH THE LEADER AND DEPUTY LEADER OF COUNCIL**

This is an opportunity for members of the Scrutiny Commission to put questions to the Leader and Deputy Leader of Council about their priorities, achievements and challenges.

7. **SCRUTINY COMMISSION WORK PROGRAMME (Pages 5 - 10)**

Work programme attached.

8. **HERITAGE STRATEGY UPDATE (Pages 11 - 54)**

To consider the Heritage Strategy and action plan.

9. **HOMELESSNESS PREVENTION POLICY (Pages 55 - 76)**

To seek support for the implementation of a prevention policy to prevent people becoming homeless.

10. **COUNCIL HOUSING SERVICE RENT POLICY (Pages 77 - 102)**

To seek support for the draft rent collection policy and consultation with tenants.

11. **FORWARD PLAN OF EXECUTIVE AND COUNCIL DECISIONS (Pages 103 - 108)**

Forward plan for the period September to December 2025.

12. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIR DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**

As announced under item 3.